

## LICENSING SUB COMMITTEE A

<b>Date:</b> Monday 10th February, 2020
<b>Time:</b> 1.00 pm
<b>Venue:</b> Spencer Room, Town Hall

### AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Licensing Act 2003 - Application for Premises Licence: Marton Cricket Club, Stokesley Road, Middlesbrough, TS7 8JU, Ref: MBRO/PR0181 3 - 94
4. Any other urgent items which in the opinion of the Chair, may be considered.

Charlotte Benjamin  
Director of Legal and Governance Services

Town Hall  
Middlesbrough  
Friday 31 January 2020

### MEMBERSHIP

Councillors: R Arundale (Chair), T Higgins and L Lewis.

### Assistance in accessing information

**Should you have any queries on accessing the Agenda and associated information please contact Joanne Dixon / Scott Bonner, 01642 729713 / 01642 729708, joanne\_dixon@middlesbrough.gov.uk / scott\_bonner@middlesbrough.gov.uk**

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**FOR THE CHAIR AND MEMBERS OF  
THE LICENSING SUB-COMMITTEE  
FOR 10 FEBRUARY 2020**

**APPLICATION FOR PREMISES LICENCE**

**Applicant:** Marton Cricket Club Limited

**Ref.No.** MBRO/PR0181

**Premises:** Marton Cricket Club, Stokesley Road, Middlesbrough, TS7 8JU

**Application received:** 18 December 2020

**Summary of Proposed Licensable Activities:**

Sale of Alcohol (On & Off sales)	11.00am – 11.30pm Daily
Late Night Refreshment	11.00pm – 12 midnight Daily
Plays, Films, Live Music, Recorded Music, Dance (Indoors & Outdoors)	10.00am – 12 midnight Daily

The application includes a request to allow a maximum of 4 Large Scale Outdoor Events each year which are subject to a number of proposed conditions. It is proposed that these events will operate between 10.00am and 10.30pm.

**Full details of the application and accompanying operating schedule have been reproduced at Appendix 1.**

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**1. Notification to Responsible Authorities:**

The following Responsible Authorities have all received notification of the application:

Chief Constable	Planning Manager
Chief Fire Officer	Trading Standards Manager
Area Child Protection Group	Director of Public Health
Environmental Health Manager (Public Safety and Public Nuisance)	Home Office (Immigration Enforcement)

**2. Application advertised by the applicant:** Teesside Gazette – 27 December 2019

### 3. Legislation

The Licensing Act 2003 requires the Licensing Authority to carry out its functions with a view to promoting the four licensing objectives:

- The Prevention of Crime and Disorder
- Public Safety
- The Prevention of Public Nuisance
- The Protection of Children from Harm

The Licensing Authority must also have regard to its Licensing Policy and any guidance issued by the Secretary of State.

### 4. Background

The premises operates predominately as a sports club providing cricket and hockey for Members. The club also has a healthy social section, with its own committee to organise social events and activities at the club.

The club currently holds a Club Premises Certificate which permits them to provide the following licensable activities for their Members and Guests:-

Sale of Alcohol (On & Off sales)	11.00am – 11.30pm Daily
Films, Live Music, Recorded Music, Dance	11.00am – 12 midnight Daily

In recent years the club have applied for and been granted time limited Premises Licences, to allow them to hold large outdoor events at the cricket club. These events, which took place on 18 June 2016 and 8 July 2017, were organised to deliver events to the local community, and have also been used to generate income for the club.

The Club state in their application that they wish to develop its facilities for non-member functions and events. In order to do this, and to operate these larger events without having to submit applications for time limited Premises Licences, the club has applied for a Premises Licence, rather than the Club Premises Certificate it currently holds.

They state that the Club will always be run as a Members Club, with dedicated club/member facilities, however, this application will allow the club to generate additional income to develop better sporting facilities and promote sport.

### 5. The Representations

There have been no representations received from any of the Responsible Authorities.

On 14 January 2020, following concerns raised by Cleveland Police the applicant agreed to amend the application to include the following condition:-

'The event plan will be submitted for approval to the responsible authorities at least 28 days prior to each event, and the event will not take place without the approval of Cleveland Police, such approval not to be unreasonably withheld'.

This condition is to replace condition number 2 in the large scale event conditions submitted by the Applicant.

On 14 January 2020 a representation was received from a local resident objecting to the application on the grounds of the prevention of public nuisance. A copy of that representation is attached at **Appendix 2**.

A copy of this representation was shared with the Applicant's Legal Representative who informed Officers that he was willing to meet with the resident to try and address the concerns raised. Officers have contacted the resident who has declined the offer to meet with the Applicant but has confirmed she will attend the meeting to outline her concerns.

On 30 January 2020 correspondence was received from the Applicant's Legal Representative which provides a response to the concerns raised by the resident in her representation. A copy of the correspondence is attached at **Appendix 3**.

## **6. The Licensing Policy**

Members are referred to the following relevant sections of the Council's Licensing Policy.

Prevention of Crime and Disorder	Page 20
Public Safety	Page 25
Prevention of Public Nuisance	Page 27
Protection of Children from Harm	Page 30

And any other sections of the Policy which Members consider to be relevant.

## **7. Guidance to the Licensing Act 2003**

Members are referred to the following relevant sections of the Guidance.

Prevention of Crime and Disorder	Starting at paragraph 2.1
Public Safety	Starting at para 2.7
Prevention of Public Nuisance	Starting at para 2.15
Protection of Children from Harm	Starting at para 2.22

And any other sections of the Guidance which Members consider to be relevant.

## **8. Members' Options**

Members may consider the following options:

1. Grant the application subject to conditions consistent with the operating schedule modified to such extent as considered appropriate for the promotion of the licensing objectives, provided that Members are satisfied that the granting of the application will not add to the existing cumulative impact in the area of the premises.
2. To refuse to specify a person in the licence as the premises supervisor.
3. To reject the application.

Members are reminded that any aggrieved party (i.e. Applicant, Responsible Authority, Other Person) may appeal any decision of the Licensing Committee to the Magistrates' Court.

Contact Officer: Tim Hodgkinson  
Licensing Manager  
Tel. 728720



**Application for a premises licence to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**I/We** Marlon Cricket Club Limited  
*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description			
Marlon Cricket Club, Stokesley Road, Marlon-In-Cleveland			
<b>Post town</b>	Middlesbrough	<b>Postcode</b>	TS7 8JU

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£13,750

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as appropriate Please tick as appropriate

- |  |                                     |                             |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals *                    | <input type="checkbox"/>            | please complete section (A) |
| b) a person other than an individual *               |                                     |                             |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability)   | <input type="checkbox"/>            | please complete section (B) |
| iii as an unincorporated association or              | <input type="checkbox"/>            | please complete section (B) |

- iv other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a  
 statutory function or   
 a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/> Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					



Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 2 for information)

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth over</b>		I am 18 years old or		<input type="checkbox"/>	Please tick yes
<b>Nationality</b>					
Current postal address if different from premises address					
Post town		Postcode			
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 2 for information)					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

<b>Name</b> Marton Cricket Club Limited
<b>Address</b> Marton Cricket Club, Stokesley Road, Marton-In-Cleveland, Middlesbrough, TS7 8JU

Registered number (where applicable) 12265146
Description of applicant (for example, partnership, company, unincorporated association etc.) Private Limited Company
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
1 9	12	2 0 1 9

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

Sports Club with bar and function facilities. Main building split over a number of floors. Application also includes a tea room and changing rooms, and the whole ground for a number of outdoor events.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)

- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4) Might include performances of plays or similar, indoors or outdoors during an event.		
Mon	10:00	00:00			
Tue	10:00	00:00			
Wed	10:00	00:00			
Thur	10:00	00:00			
			<b>State any seasonal variations for performing plays</b> (please read guidance note 5) An extension shall apply from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.		
Fri	10:00	00:00	<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	10:00	00:00			
Sun	10:00	00:00			

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4) Exhibition of film might include exhibition outdoors for cinema night in the summer or as part of a large scale event.		
Mon	10:00	00:00			
Tue	10:00	00:00	<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5) An extension shall apply from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.		
Wed	10:00	00:00			
Thur	10:00	00:00	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri	10:00	00:00			
Sat	10:00	00:00			
Sun	10:00	00:00			

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue			
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon				<b>Please give further details here</b> (please read guidance note 4)	
Tue					
Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>			
Mon	10:00	00:00	<b>Please give further details here</b> (please read guidance note 7) For the most part, this will involve performances inside the premises within the main function room, but it will also include large scale events where performances will take place on a stage within the grounds.		
Tue	10:00	00:00			
Wed	10:00	00:00	<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5) An extension shall apply from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.		
Thur	10:00	00:00			
Fri	10:00	00:00	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	10:00	00:00			
Sun	10:00	00:00			



**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4) This will include music at events inside the premises and also the planned large scale events.		
Mon	10:00	00:00			
Tue	10:00	00:00	<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5) An extension shall apply from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.		
Wed	10:00	00:00			
Thur	10:00	00:00	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri	10:00	00:00			
Sat	10:00	00:00			
Sun	10:00	00:00			

**G**

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10:00	00:00	<b>Please give further details here</b> (please read guidance note 4) Inside the premises this might include dance shows or displays, and outside if would form part of the entertainment for the large scale events.	Both	<input checked="" type="checkbox"/>
Tue	10:00	00:00			
Wed	10:00	00:00	<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5) An extension shall apply from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.		
Thur	10:00	00:00			
Fri	10:00	00:00	<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	10:00	00:00			
Sun	10:00	00:00			

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing  To the extent that anything is not already covered by what we have applied for, it would be covered by this activity.		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon	10:00	00:00		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	10:00	00:00	<b>Please give further details here</b> (please read guidance note 4)		
Wed	10:00	00:00			
Thur	10:00	00:00			
Fri	10:00	00:00	<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5) An extension shall apply from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.		
Sat	10:00	00:00	<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun	10:00	00:00			

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	23:00	00:00	<p><b>Please give further details here</b> (please read guidance note 4)            Inside typically this would be hot beverages and some food.            Outside would more than likely be seasonal barbeques. It is more likely to take place indoors.</p>	Both	<input checked="" type="checkbox"/>
Tue	23:00	00:00			
Wed	23:00	00:00	<p><b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)            An extension shall apply from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.</p>		
Thur	23:00	00:00			
Fri	23:00	00:00	<p><b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)</p>		
Sat	23:00	00:00			
Sun	23:00	00:00			

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5) An extension shall apply from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.		
Mon	11:00	23:30			
Tue	11:00	23:30			
Wed	11:00	23:30			
Thur	11:00	23:30			
Fri	11:00	23:30			
Sat	11:00	23:30			
Sun	11:00	23:30	<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

Name Wendy Riley	
Date of birth 20/03/1961	
Address 16 Bryony Grove, Marton Manor Middlesbrough	
Postcode	TS7 8SW
Personal licence number (if known) MBRO/PL1356/087999	
Issuing licensing authority (if known) Middlesbrough	

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).**

None

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5) An extension shall apply from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.
Day	Start	Finish	
Mon	07:00	00:00	
Tue	07:00	00:00	
Wed	07:00	00:00	
Thur	07:00	00:00	
Fri	07:00	00:00	
Sat	07:00	00:00	
Sun	07:00	00:00	
<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)			

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

Please see attached operating schedule and conditions.

**b) The prevention of crime and disorder**

Please see attached operating schedule and conditions.

**c) Public safety**

Please see attached operating schedule and conditions.

**d) The prevention of public nuisance**

Please see attached operating schedule and conditions.

**e) The protection of children from harm**

Please see attached operating schedule and conditions.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee. – *to be paid following submission over the phone as agreed. Contact Matt/Carole on 0191 2127702*
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable. – *submitted electronically.*
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**



<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15).</li> </ul>
Signature	<i>Matt Foster</i>
Date	18 <sup>th</sup> December 2019
Capacity	Applicants Solicitor

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Matt Foster Mincoffs Solicitors LLP 5 Osborne Terrace Jesmond			
Post town	Newcastle upon Tyne	Postcode	NE2 1SQ
Telephone number (if any)	0191 2127702		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) mfoster@mincoffs.co.uk			



**Consent of individual to being specified as premises supervisor**

Wendy Riley

I

-----  
*[full name of prospective premises supervisor]*

of

16 Bryony Grove  
Marton Manor  
Middlesbrough  
TS7 8SW

-----  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

To vary a premises licence to specify an individual as designated premises supervisor

-----  
*[type of application]*

by

Marton Cricket Club

-----  
*[name of applicant]*

relating to a premises licence

-----  
*[number of existing licence, if any]*

for

Marton Cricket Club  
Stokesley Road  
Marton  
Middlesbrough  
TS27 8JU

-----  
*[name and address of premises to which the application relates]*

and any premises licence to be granted or varied in respect of this application made by

Marton Cricket Club

.....  
*[name of applicant]*

concerning the supply of alcohol at

Marton Cricket Club  
Stokesley Road  
Marton  
Middlesbrough  
TS27 8JU

.....  
*[name and address of premises to which application relates]*

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

M320/PL1356/08799A  
.....  
*[insert personal licence number, if any]*

Personal licence issuing authority

MIDDLESBROUGH COUNCIL  
.....  
*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed

.....  


Name (please print)

Wendy Riley  
.....

Date

22.11.19  
.....

**Marlon Cricket Club**  
**MAR242/1**

**Operating Schedule**

1. Marlon Cricket Club has operated from its current location since 1853. Its founders were responsible for developing the Cleveland and Teesside Cricket League, and over the years have developed County and international players. Playing from wooden huts for many years, it wasn't until the 1970's when major changes took place. The development of the A174 Marlon Interchange prompted a transaction involving a purchase and land swop. This gave the club some financial stability. It also moved the location of the cricket pitches to their current location. At the same time, a number of members got together, and saw the potential to develop the club. 1980 saw the development of a new facility and club house, which was subsequently extended in 1993 and again in 2005. Additional facilities were also added to the club including new tearooms, a balcony in 2012 and state of the art outdoor nets in 2016.
2. Over the years the club has been responsible for hosting and developing sport, including youth cricket, youth football and youth hockey. Whilst football is no longer played at the club the former Marlon Furness Hockey Club, which joined the cricket club in 1976, still plays at the club and is actively involved. The development of sport is still the primary force behind all development and improvement at Marlon Cricket Club, and a club structure is provided on the next page to demonstrate that.
3. The club has always enjoyed a healthy social section, with its own committee to organise social events and activities at the club. In recent years there has been a number of large outdoor events organised at the cricket club, some under time limited premise licences. These events have been organised to deliver events to the local community, and also as a vehicle to generate income for the club. In addition to these developments, the club does want to develop its facilities for non-member functions and events. In order to do this, and operate these larger events, the club needs to apply for and operate under a premises licence, rather than the Club Premises Certificate it currently holds.
4. The premises licence will cover the main building, the changing rooms / tea rooms (Pavillion) and grounds, and the whole site for a limited number of large scale events per year. There will be no extension to the hours which it currently operates, which are currently licenced under the Club Premises certificate, but the club would like to add as much as flexibility in terms of licensable activities as possible.
5. The club will always be run as a members club, with dedicated club/member facilities, where decisions are made by committee. However, this application will be to allow the club to generate additional income to develop better sporting facilities and promote sport.
6. Proposed conditions for the buildings and the grounds for Large Scale Events, accompany the application.

**MARTON CRICKET CLUB**

**MANAGEMENT COMMITTEE**  
(Members elected by each sections own committee)  
x6 Cricket Section  
x3 Hockey Section  
x3 Social Section  
Responsibility for governance of the Marton Cricket Club

**MARTON (FURNESS)  
HOCKEY CLUB  
(HOCKEY SECTION)**  
7 Senior teams  
200+ Members  
  
*Responsible for all Hockey  
related matters*  
  
Hockey Committee  
ALL from Hockey section

**MARTON CRICKET  
CLUB  
(CRICKET SECTION)**  
3 Senior teams  
7 Junior teams  
100+ Members  
  
*Responsible for all Cricket  
related matters*  
  
Cricket Committee  
ALL from Cricket section

**MARTON CRICKET  
CLUB  
(SOCIAL SECTION)**  
1,000+ Members  
  
*Responsible for operation of  
clubhouse and social trading  
aspects*  
  
Social Committee  
x6 Social Members\*  
x3 Cricket Section\*\*  
x3 Hockey Section\*\*  
\* Elected at AGM  
\*\* Elected from own  
Committees

**Marton Cricket Club  
Premises Licence Application**

**Proposed Conditions**

1. The operator shall ensure that at all times when the premises are open for any licensable activity there is sufficient competent staff on duty at the premises for the purposes of fulfilling the terms and conditions of the Licensing Act and for preventing crime and disorder.
2. The operator and designated premise supervisor shall conduct a risk assessment of the general operation of the premises and in the case of individual bespoke events.
3. The maximum number of persons permitted on the premises at any one time shall not exceed a figure prescribed by the risk assessment carried out by the Premises Licence Holder in accordance with the fire safety legislation.
4. The Designated Premises Supervisor shall ensure that there are effective management arrangements in place to enable him/her to know how many people there are in the premises at times prescribed within the management risk assessment.
5. A CCTV system shall be designed, installed and maintained in proper working order, to the satisfaction of the Licensing Authority and in consultation with Cleveland Police. Such a system shall operate within the main club house and its immediate area and shall:
  - i) be operated by properly trained staff;
  - ii) be in operation at all times that the premise are being used for a licensable activity;
  - iii) ensure coverage of public entrances and exits to the licensed premises, internally and externally;
  - iv) ensure coverage of such other areas as may be required by the Licensing Authority and Cleveland Police;
  - v) provide continuous recording facilities for each camera to a good standard of clarity. Such recordings shall be retained on a hard drive for a period of 28 days and shall be supplied to the Licensing Authority or Police Officer within an agreed timescale between officers and DPS / appointed person.
  - vi) The recording equipment and discs / memory sticks shall be kept in a secure environment under the control of the DPS or other responsible named individual.
  - vii) An operational monthly log report must be maintained and endorsed by a signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded.
6. No noise from within the premises buildings associated with patrons, or the playing of recorded music, shall be audible beyond the boundary of the premises buildings so as to cause a nuisance to residents within the vicinity of the premises.
7. No glass material or bottles shall be deposited in any skip, bin or other container which is located outside of the building, between the hours of 22.00 and 07.30 and any such skip, bin or container shall not be removed from the premises between those hours.

8. All members of staff at the premises including door supervisors shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 25 years and who is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer, will either be a passport, photographic driving licence or proof of age card carrying a "PASS" logo.
9. An incident and refusals book shall be kept at the premises which is utilised and maintained at all times. This book will be available to the Police or local authority on request.
10. Initial staff training to be carried out by the DPS, an approved member of staff or an external licensing trainer to ensure no alcohol is sold to anyone underage and refresher training to be carried out every 12 months.
11. Training records to be kept for every member of staff and endorsed after every training session. The records will be made available to the Licensing Authority and Cleveland Police upon request.
12. Bona fide pre-arranged functions taking place at the premises will be documented, and such records will be available for inspection by the Police or the Licensing Authority upon request.
13. Door supervisors will be employed on a risk assessment basis.
14. Any events at the premises or in the grounds (excluding cricket matches) operating in excess of 500 people will be classed as Large Scale Events and operated in accordance with those conditions.

### **Large Scale Event Conditions**

A Large Scale Event is classified as an event taking place at the premises where alcohol is for sale outside of the premises buildings, and entertainment is provided outside of the premises buildings where the numbers in attendance exceed 500. The premises licence holder will be permitted to run a maximum of 4 Large Scale Events each year, so long as such events are organised in accordance with the following conditions:

1. The Premises will give a minimum of 56 days' notice to all Responsible Authorities in advance of the event date(s).
2. The Event Plan will be submitted for approval to the Responsible Authorities at least 28 days prior to each event.
3. The Premises Licence permits four Large Scale Events per year only.
4. Large Scale Events will operate between the hours of 10:00 and 22:30.
5. Events Security will be provided by persons registered with the SIA.
6. Staff must require ID in the form of a current ten-year passport, photo card driving licence or PASS Hologram identity card from any customer who appears to be under the age of 25 and verify the customer is over the age of 18 before any sale of alcohol is made.



7. Training at the premises will be delivered to all members of staff (paid or unpaid) and it shall include: Challenge 25; under age sales; sales to adults on behalf of minor (proxy sales); sales to intoxicated persons; and, all other conditions on the Premises Licence. Such training will be delivered prior to the event taking place and before staff make a sale.
8. Documented training records must be completed in respect of every member of staff and must include the name of the member of staff trained, date, time and content of the training. The record must be signed by the member of staff who has received the training and the Designated Premises Supervisor / Premises Licence Holder.
9. Appropriate noise levels will be in place with regular sound checks carried out.
10. Residents in the immediate area will be notified via leaflet drop with the relevant contact details prior to any Event taking place.
11. Lost children procedure and a robust Challenge 25 policy will be implemented.

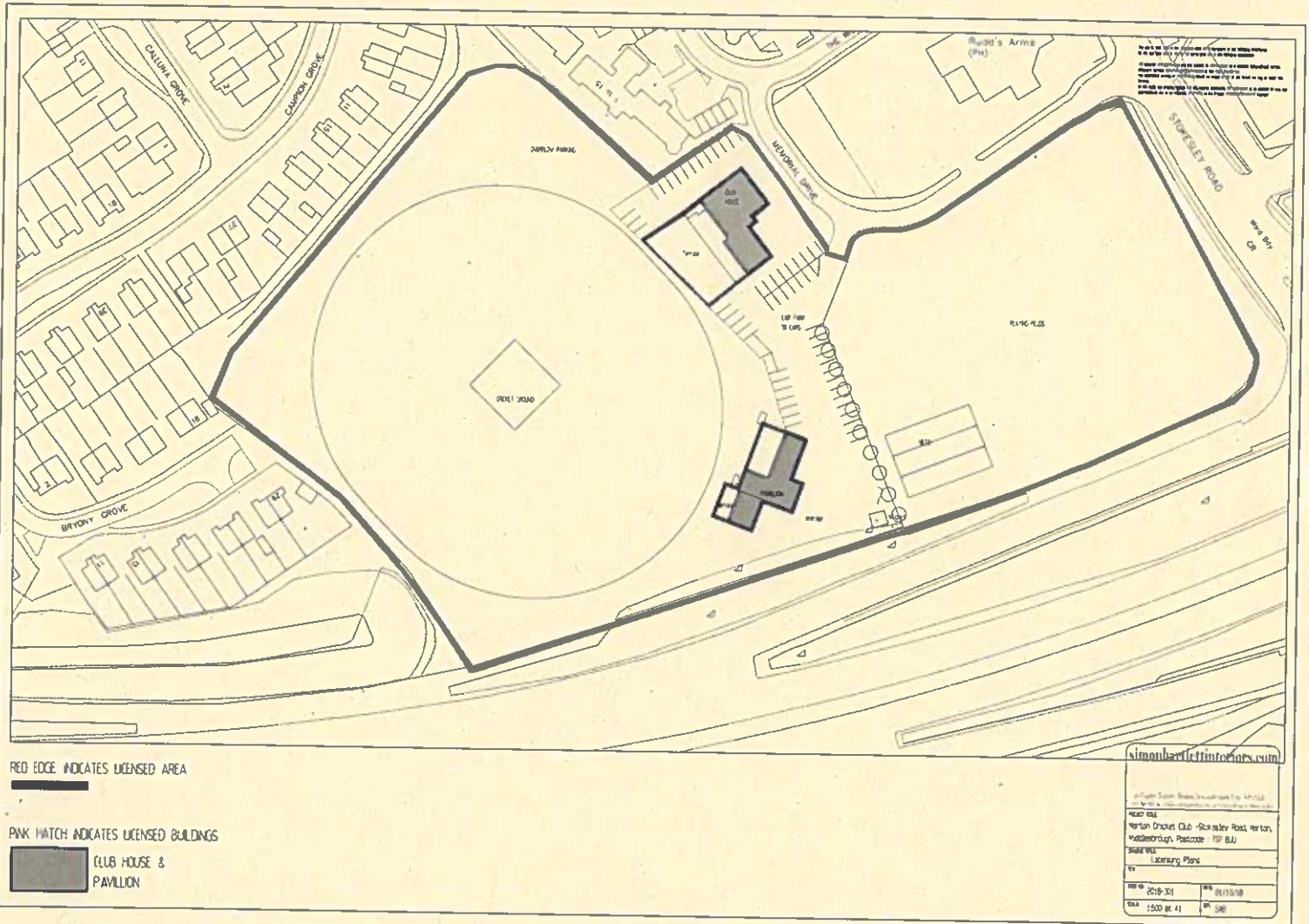












RED EDGE INDICATES LICENSED AREA

PINK HATCH INDICATES LICENSED BUILDINGS

CLUB HOUSE & PAVILLION

It is the policy of the Council to ensure that all licensed premises are subject to a regular inspection by the Council's Licensing Officer. It is the responsibility of the licensee to ensure that the premises are kept in a clean and tidy condition and that the premises are used only for the purposes for which they are licensed. The Council will not be held responsible for any damage to property or for any loss of business or income suffered by a licensee as a result of any action taken by the Council in pursuance of its powers under the Licensing Act 2003.

simonbaileyinteriors.com

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HEAD OFFICE  
Norton Cricket Club - Stanesley Road, Norton,  
Walsley, Walsley, Postcode: W17 8JL

SCALE 1:1000

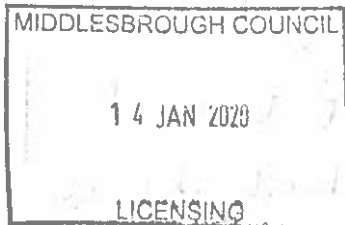
Library Plans

DATE	2018-201	REV	01/13/18
SCALE	1:500 at A1	DATE	08/18

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# APPENDIX 2



7, Campion Grove,  
Marton Manor,  
Middlesbrough.  
TS7 8SJ  
13 | 1 | 2020.

Re: Grant of a Premises Licence,  
Marton Cricket Club Limited,  
Stokesley Road.  
TS7 8JU

Dear Sirs,

Re the above application I would like to list my objection against the above application.

From the Easter period the club functions Friday, Saturday nights and Sunday afternoon through until October & November, the music from these functions each week-end is so loud that it is unable to sit in one's back garden the properties on Campion Grove back onto the cricket club. I myself and I believe other people have rang over and asked for it to be turned down. I have rang and asked for this to be done as the music can be heard inside the house until late in the evening but nothing was done about it from the function room area.

Children are playing and running around the cricket field at 10.30pm and 10.45pm of an evening, people from the function room are on the terrace drinking until about 11.30pm the foul language can be heard in the properties on Campion Grove.

The last family day in Aug. 2018

Residents were notified that the live music would finish at 11-30pm but finished at Midnight.

at 12-30 AM, the scaffolding wagons came to dismantle the staging and the noise until 2-30 AM could be heard which was totally unacceptable.

I am to believe the application for the outlined proposal is unacceptable for a residential area.

Yours faithfully,

J. Bland. (Mrs)

**Sarah Morris**

---

**From:** Tim Hodgkinson  
**Sent:** Friday, 31 January 2020 08:43  
**To:** Sarah Morris  
**Subject:** FW: Marton Cricket Club - EVENT MANUAL & NOISE MONITORING REPORT  
**Attachments:** MCC 153 EVENT MANUAL.docx; Blue Sky report Live Outdoor Music Event\_Marton Cricket Club\_2017 (2) (2).pdf

Tim Hodgkinson  
 Licensing Manager  
 Middlesbrough Council

01642 728720

---

**From:** Matt Foster <mfoster@mincoffs.co.uk>  
**Sent:** Wednesday, 29 January 2020 17:00  
**To:** Tim Hodgkinson <Tim\_Hodgkinson@middlesbrough.gov.uk>  
**Cc:** GARY KNIGHT <garyknight28@btopenworld.com>  
**Subject:** FW: Marton Cricket Club - EVENT MANUAL & NOISE MONITORING REPORT

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Hi Tim,

As you know I have been liaising with my clients representative Gary Knight. Generally, we are quite surprised by only the one representation. You know how these things go. If we really had a problem with noise we would have expected to receive more objections, and haven't. That being said, the Club is concerned if only one objection is received and have looked into the allegations.

I have attached the club Event Plan for the Family Music Festival they operate. This is the document that goes before the SAG's committee. It is an adaptable document, since improvements can always be made. In fact, the location of the stage has moved since the previous event to cut down on issues experienced before with the residents of The Wickets. So, they do take note and act on feedback.

The resident has stated that the music went on till hours beyond our permitted hours. This is simply not correct. Luckily, you don't need to just take our word for that, since I have attached an acoustics report from Blue Sky. The music terminated at 22:45 (page 7 – last row in table). You might also note some recommendations on page 3 and 4 (section 6). One recommendation was that the music end at 22:30 next time....which it will.

In terms of the noise from the scaffolding, it was in fact a stage on a flatbed. Unfortunately, this should have been a straightforward operation to remove it at the end, but it got stuck in the mud. Those problems did extend into the early hours, and that is regrettable and will not happen again. We are confident that with an alternative North East supplier (Martin Tulip or Ken Reader have appropriate kit) that this will not be a problem since their stages are easier to remove, and they will just collect them the next day. The main issue here was that the provider was not local and needed to take it away right away.

In terms of events every Friday, Saturday and Sunday, Gary Knight had the following observations:

- In respect of the noise from the wagons and removing the scaffold, if we were to have future events we can address this. However the letter is inaccurate in terms of timings. The music finished at 22:45 hrs as can be demonstrated by the noise report. Whilst acknowledging that there may have been some noise in the early hours the lateness and length of time was compounded by the lorries getting stuck in heavy ground.

- In respect of the functions/function room, the complainant makes it sound as though the issues raised (loud music, children running around, patrons drinking on the balcony) occur every Friday, Saturday and Sunday. I have analysed our events diary and my breakdown will show that functions do not take place every Friday, Saturday and Sunday. The breakdown will also show that the functions vary and I don't accept that they all have excessively loud music, it is also incorrect that patrons will be out drinking on the balcony at the times stipulated during the likes of April, October and November. In addition functions on a Sunday finish by 18:00hrs at the latest.

The club is willing to consider putting appropriate and reasonable measures in place if required, and are happy to work with residents (Noise consideration, complaint monitoring etc). We are also looking at using regular DJ's for any events, so we can control music levels more easily/routinely. This would form part of the booking form/procedure.

I hope this addresses some of the concerns raised?

We will of course provide information for the upcoming hearing, but we are happy to meet with the resident if they respond to your attempts to make contact.

Kind regards,

Matt

**Mincoffs**  
SOLICITORS

Matt Foster  
Partner

Direct Line | 0191 212 7702  
Switchboard | 0191 281 6151

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\*\*\* Email Security scanned this email for malicious content \*\*\*



# MARTON CRICKET CLUB

Saturday 8<sup>th</sup> July 2017

## Family Music Festival

# EVENT MANUAL

Date	21 <sup>st</sup> April 2017	
Event Manager & Manual Owner	Karen Sykes	Tel: 07971 530504
		Email: <a href="mailto:karensykes74@googlemail.com">karensykes74@googlemail.com</a>
Deputy Event Manager	Steven Richardson	Tel: 07989 818864
		Email: <a href="mailto:steven.richardson06@googlemail.com">steven.richardson06@googlemail.com</a>

## INDEX

Section	Title
	Index
1	Introduction
2	Purpose of the event manual
3	Event Schedule
4	Licensing objectives
5	Organisational Structure and roles and responsibilities
6	Statement of Intent
7	Site design
8	Capacity
9	Fire Safety
10	Crowd Management Plan
11	Traffic Management and Parking arrangements
12	Cleansing
13	Communications
14	Temporary Structures
15	Sanitation
16	Medical and First Aid management
17	Concessions and Catering
18	Bars and Alcohol
19	Barriers and Fencing
20	Power and Electrical installations
21	Sound, Noise and Vibration
22	Local environment and community
23	Facilities for people with disabilities
24	Publicity
25	Welfare and lost children
26	Contractor obligations and performance
27	Appendices

## APPENDICES

Appendix	Title
1	Site Plan
2	Security Plan
3	Noise Management Plan
4	Risk Assessment (including Fire Risk Assessment)
5	Traffic Management Plan

## **1. INTRODUCTION**

Marton Cricket Club celebrates 153 years of Cricket in 2017. The club was founded in 1864 and cricket has been played there ever since. In 1974, the club grew from being a village club concentrating only on cricket to a more modern, rounded, sport club. The current club supports sports such as hockey and football in addition to enjoying a busy social section.

This planned event is a celebration of those 153 years of cricket. It is the third event of this kind to be staged at the cricket club and is a ticket-only event to be held on the cricket pitch. The event will be concentrated within the Cricket Club Grounds and all entertainments will take place within that location.

The audience will be controlled by ticketed entrance. An outdoor stage will be erected on the cricket pitch and the audience will be confined to the grassed areas and the club-house. There will be additional sanitary provision and refreshment facilities available for the audience, volunteers and performers throughout the event. As the event is a family celebration event, it is not anticipated that audience members will migrate to other locations at its conclusion.

### **1.1 Audience Profile**

As a ticket-only event we can manage numbers carefully to ensure safety of our patrons. The event is a community family event, aimed at current members of the cricket club and local residents. It is anticipated that this event will attract a large cross-section of society including people of all ages.

## **2. PURPOSE OF THE EVENT MANUAL**

This document relates exclusively to the planning and management of the family music festival event at Marton Cricket Club. It is intended as a reference document for use by multiple agencies and presents a methodical approach to the overall planning of the event. Although every effort is made to ensure that this document is accurate, the organisers will adopt a flexible and fluid approach to dealing with any unforeseen circumstances, which may affect the details within this Event Manual.

Should unforeseen circumstances arise the event manager or any member of the organising committee, may exercise judgement and amend or deviate from the planning in the document. The production of this document does not infer any increase to the perceived risk for the event but rather as an additional element of preparedness should such an incident occur.

### **2.1 Aim & objectives**

The aim of this event manual is to ensure, so far as is reasonably practicable, the safety of guests, volunteers, performers, contractors and all other persons and to provide a unified, co-ordinated response to any emergency arising from the event.

The objectives of the plan are to:

- Identify roles, duties and responsibilities
- Identify lines of communication
- Control and prioritise factors affecting the event.

### 3. EVENT SCHEDULE (to be confirmed)

*Thursday 6<sup>th</sup> July 2017*

- Additional alcohol/soft drinks (cans) delivered: Extra storage to be utilised within the existing club cellar and also in the tea-room/pavilion facilities.
- Existing Fencing around the perimeter of the cricket field and guide ropes to be re-aligned and adjusted to accommodate safety issues.

*Friday 7<sup>th</sup> July 2017*

- Car-park to be managed during the evening to advise patrons that cars cannot be left overnight. Anyone hiring the function room on this evening should be advised that cars must be removed by the end of the evening.
- Portable toilets delivered and sited

*Saturday 8<sup>th</sup> July 2017*

- Early am - arrival and erection of stage – including electric components/generator(s)
- Gazebos erected - Alcohol bar(s) stocked and set-up
- Catering suppliers arrive and set up
- Childrens Inflatables arrive and set up.
- Fencing line completed and checked for safety
- Security attend and are briefed prior to preparing site for audience
- Sound check with relevant performers

*Saturday 8<sup>th</sup> July (pm)*

12.00	Gates open
13:00 – 13:45	Opening Act
14:30 – 15:15	TBC
15:45 – 16:30	TBC
17:00 – 17:45	TBC
18:15 – 19:00	TBC
19:30 – 20:15	TBC
20:45 – 22:30	Headline Act
22:30 – 22:50	Crowd dispersal

*Sunday 9<sup>th</sup> July 2017 (am)*

- Refuse collection & tidy-up
- Perimeter fencing and guide ropes replaced



#### 4. LICENSING OBJECTIVES

Marton Cricket Club intends to meet all statutory obligations, under relevant legislation.

**To prevent Crime and Disorder**, the Event Manager will coordinate with security staff, Cleveland Police and the local authority to ensure that appropriate procedures are in place. A security plan has been drawn up (see appendix 2) to ensure that adequate security personnel are provided for the event. Where appropriate and in accordance with the Security Industry Association (SIA) regulations, security personnel operating at the event will be SIA registered, and supplied by a reputable company.

**To ensure public safety**, the Event Manager will consult with the Licensing Unit and Event Planning Group on the plans within this document to ensure all plans are in accordance with the Licensing Objectives. The plans have been developed to meet guidance under the Event Safety Guide (HSG 195). A professional security company has been secured to provide a safety and security provision throughout the event timetable (see security plan: Appendix 2)

**To prevent public nuisance**, the Event Manager will ensure appropriate noise control measures are in place in accordance with the Code of Practice on Environmental Noise Control for outdoor events. (see noise management plan: appendix 4 )

**To protect children from harm**, the Event Manager has made arrangements for appropriate trained and experienced security staff to operate a rigorous challenge 21 procedure. No persons under the age of 14 will be admitted to the event unless accompanied by an adult. Anyone who appears under 21 years of age and cannot provide appropriate identification will not be served with alcohol from any of the bar areas. Serving staff will operate due diligence and challenge any person they feel maybe under age.

The cricket club has a formal child protection policy in place, which can be accessed via the club website [www.martoncc.co.uk](http://www.martoncc.co.uk). There will be an identified 'lost-child' area made available and regular announcements will be made as to its location.

## 5. ORGANISATIONAL STRUCTURE AND ROLES & RESPONSIBILITIES

Event Manager	Karen Sykes	Nominated official with overall responsibility for the event
		Coordination & management of Health & Safety issues
		Ensures Licensing objectives are met
		Overall site safety & liaison/management of security staff
		Liaison with Cricket Club staff and officials and outside agencies
		Liaison with Licensing Authorities
		Management of the event budget
		Coordination of site deployment and cleansing activities
		Coordination and deployment of volunteers
Deputy Event Manager	Steven Richardson	Work alongside the Event Manager in planning the infrastructure elements of the event
		Site planning and deployment
		liaison with performers and acts
		Coordination of event budget and financial issues
		Coordination with cricket club internal sections and outside agencies
Planning coordinator	Karen Sykes	Work alongside the Event Manager in planning the infrastructure elements of the event
		Coordination of the event schedule
		Liaison with outside agencies, volunteers and cricket committees in relation to the event
		Liaise with the technical agencies (ie stage hire) regarding technical aspects of the event.
Licensee	Wendy Riley	Personal License holder – Club Steward
		Liaison with Event Manager regarding security staff/bar staff awareness of 'Challenge 21' procedure
Medical Management	Platinum Medical	First Aid cover will be provided by a recognised first-aid provider. In addition, all security personnel are first aid trained. The tea-room will be used as a base for 1 <sup>st</sup> Aid. Providing access to seating and water. In the event of a major incident occurring, any first aid resources will come under the direction of the North Eastern Ambulance Service and/or other emergency services.

## 5.1 Roles of emergency service agencies

Cleveland Police	<p>Cleveland Police will not implement any special arrangements for this event. The police role will primarily be the maintenance of public order and the prevention and detection of crime.</p> <p>The police will not be involved in the routine management of the event. During the event the police will co-ordinate the response to any Emergency Situation impacting upon public safety and/or public order where it is deemed necessary to do so.</p>
Cleveland Fire Brigade	<p>The Fire Brigade will not implement any special arrangements for this event. The event organisers will deploy adequate firefighting and safety equipment to cope with untoward Incidents. Fire extinguishers will be available within the club, the tea-room, at the site of the stage, and within the catering facilities on site.</p> <p>In the event of an Emergency Situation requiring Fire Brigade attendance, normal activation procedures will be implemented. On arrival, the Fire Brigade will assume control of any incident involving fire and will co-ordinate actions with the police and ambulance service.</p>
North East Ambulance Service	<p>The North East Ambulance Service will not implement any special arrangements for this event.</p> <p>In the event of an Emergency Situation requiring NEAS, normal activation procedures will be implemented.</p>

## 6. STATEMENT OF INTENT

The Event Manager, on behalf of Marton Cricket Club, will endeavour to :

- Create a safe and enjoyable event for all who attend
- Set and maintain appropriate standards for health and safety
- Take into consideration, where reasonably practicable, all recommendations made by partner agencies
- Comply with and promote the four licensing objectives in the licensing act 2003
- Create an event that positively contributes towards the club and local economy
- Use the event to promote Marton Cricket Club and raise its profile within the local area

## **7. SITE DESIGN**

See Appendix 1 (site plan) for a diagrammatical representation of the event site.

- The Stage will be located to the side of the main cricket pitch, powered by a generator. Access will be via the access gate to the side of the club house.
- Additional sanitary facilities (portable toilets) will be placed on the hard standing area beside the changing rooms.
- The additional bar serving area and catering vehicles will be on the cricket pitch, away from the main crowd, ensuring that no queues build up near to the stage or any power cables.
- Ticket collection and concessions will be situated at the main gate and to the side of the entrance to the cricket pitch
- Fete-style stalls and inflatables will be pitched on the cricket pitch opposite the stage.
- A nominated area at the front of the cricket club-house will be allocated for people with disabilities.
- Access to the cricket pitch for the audience will be on foot. No vehicles, other than emergency vehicles, will be allowed access to cricket pitch once the event has begun. The main entry point will be the gate access at the road entrance to the cricket club.
- The audience will be able to leave the site via all exits.

Should adverse weather or other environmental factors that could affect the integrity of the main cricket pitch occur, then the event will be moved to the secondary cricket pitch (junior pitch) which runs parallel to Millenium Drive. In this instance, the parking facilities will be moved to the outer ring around the main cricket pitch. All remaining plans would remain unchanged.

## **8. CAPACITY**

The audience, volunteers, contractors and staff numbers will be monitored by the use of ticketing agents and ticket sales. The event is a ticketed event and patrons must purchase a ticket to gain entry. Tickets will be available from an online ticket site, the club house and from nominated individuals as identified on advertising materials. Capacity for safety purposes will be monitored by the event management team and the security team on the day. Should there be any spare tickets available on the day, these will be available for purchase at the gate.

Tickets will be collected on entry and wrist bands issued to patrons. Should any patrons wish to leave the site to return later, then they will be advised to retain their wrist band. They must show the wristband to be given re-admittance.

## **9. FIRE SAFETY**

A fire risk assessment has been carried out as part of the risk assessment and can be seen in Appendix 5. Firefighting equipment will be located in key positions around the site.

## **10. CROWD MANAGEMENT PLAN**

Crowd Management has been outlined in the Security Plan (see appendix 2) and has been developed in accordance with the Event Safety Guide published by the Health & Safety Executive.

Crowd Management is determined by a number of factors:

### **10.1 Aids to Crowd Management**

If a risk arises or an incident occurs, immediate remedial action will be taken and communicated via the Public Announcement System available at the stage.

### **10.2 Security Staff**

The event is being staffed by a team, of sufficient numbers, of professional security staff who have experience and suitable training in event management.

All security staff will be trained to a level of competence required to perform their duties, and will be made familiar with the expected response to any incident or emergency situation. All security staff will be SIA registered. All volunteers will receive a briefing, on the day, as to what their actions should be in the case of an emergency.

### **10.3 Security Staff roles**

- To identify any issues or concerns quickly and communicate these concerns to an event organiser
- Provide information to audience members on the layout of the site and provide guidance and help as necessary
- Monitor and report on crowd densities
- Control access to the site and to restricted areas
- Monitor crowd behaviour and welfare
- Challenge and dispel instances of anti-social behaviour by calming situations and resolving issues
- To minimise the risk of fire (eg. Monitor the build-up of refuse etc.)
- To assist emergency services in an emergency situation

### **10.4 Security Staff deployment and numbers**

The Security Plan (appendix 2) outlines the required numbers of security staff and their intended deployment on the day. Staff numbers are based upon risk assessment rather than a precise mathematical formula. The risk assessment takes account of the required positions and all relevant circumstances. The Security plan can be amended at any point to accommodate extra demands. The Event Manager is responsible for management of the security staff. She will coordinate and take the lead on any major incidents.

### **10.5 Policing**

The Police are not directly involved in the management of this event. However, neighbourhood police officers have been made aware of the event and on duty officers have been encouraged to attend. In addition, MBC street wardens have been apprised of the event and will be invited should they feel it appropriate to be there.

## **11. TRAFFIC MANAGEMENT AND PARKING**

The purpose of traffic management is not only to control traffic moving around the event site during the event, but also to enable the free flow of traffic, so far as is reasonably possible, outside the event site. Please see Traffic Management Plan at appendix 6.

The priorities for the Traffic Management Plan are:

- To create a safe event for the public attending
- Minimise disruption to residents, business and traffic in the surrounding area
- Encourage the use of public transport

In order to minimise traffic disruption at the event – all advertising media will encourage patrons to attend on foot.

### **11.1 Off-site and access from Stokesley Road**

- Security staff will be utilised to maintain the flow of traffic from Stokesley Road onto the Cricket Club access road, Millenium Drive
- Resident parking permits will be provided to residents of The Wickets to enable appropriate parking in the residential area.

### **11.2 Parking**

There is an existing car park within the grounds of Marton Cricket Club which has space for 80 vehicles and disabled access patrons will be given priority in this car park. Emergency vehicles will be given access to the site as necessary.

A temporary car park will be created on the junior cricket pitch which runs parallel with Millenium Drive. Entrance prior to the event and egress following the event will be controlled by the security staff. Overnight parking is offered to people wishing to leave their vehicles.

### **11.3 Pedestrian Access**

The event is solely located within Marton Cricket Club. Access to the site will be restricted until the gates open at 12pm. There are no predicted issues with pedestrian access.

### **11.4 Taxis**

There is a regular taxi rank which is located on Millenium Drive, to the side of the Rudds Arms Public House. There will be no change to the taxi rank in preparation for this event.

## **12. CLEANSING PLAN & SUSTAINABILITY**

Extra waste bins and disposable bin bags will be distributed around the site during the event. Removal of waste following the event is identified as critical. Additional waste collections have been organised for the days immediately following the event.

In addition, a clean-up team of volunteers has been identified to ensure that the Cricket Pitch is clean, clear and fit for purpose on the morning following the event (Sunday 9<sup>th</sup> July 2017). Concessions providers and caterers must clear the area of all waste prior to leaving the site.

Miramax and J&B Ltd, local waste disposal companies have been appointed as nominated waste disposal companies. Duty of Care Certificates are available from each company.

### **13. COMMUNICATON AND EVENT CONTROL**

During the event, security staff and event organisers will be clearly identifiable. Security staff will be wearing obvious and clearly visible attire and event organisers will be wearing Identity badges. The centre of operations will be located within the tea room. In addition to this, all security staff and event organisers will have a list of relevant mobile phone numbers for use in an emergency.

The Event Manager and event planning committee will be on site throughout the duration of the event and will be contactable on the telephone numbers listed.

#### **13.1 Emergency Services**

Should an emergency occur, and it is deemed necessary, then a member of the event planning committee or security staff should call 999. All communications regarding the emergency services should be reported to the Event Manager.

### **14. TEMPORARY STRUCTURES**

The following Temporary structures will be erected using staff provided by the contracted companies or by competent persons adhering to the manufacturer's instructions.

- The hired stage. The Stage Hire company have provided comprehensive risk assessments will be provided.
- The Portable Toilets. Supply, installation, management and removal is included in the hire charge and the contracted company has sole responsibility for the correct installation of toilet cubicles.
- Catering Vehicles: The catering providers will provide all necessary H&S documentation and risk assessments as required.
- Gazebos (for 1<sup>st</sup> Aid, can bars, lost children etc.).

### **15. SANITARY FACILITIES**

To ensure adequate sanitary provision, portable toilets have been ordered from a local supplier. The number of units have been calculated based on guidance in the Event Safety Guide HSG195 and following feedback from a previous event:

Female toilet cubicles: x10

Male toilet cubicles: x5

### **16. MEDICAL AND FIRST AID MANAGEMENT**

The first aid provision for the event has been planned in accordance with recommendations from the Event Safety guide HSG195. All security staff are first aid trained. In addition, there will be a first-aid station identified with access to seating and water. There will be a minimum of two, fully trained first aiders, available throughout the event.

## **17. CONCESSIONS AND CATERING**

Catering will be provided by external catering providers serving hot and cold food and drinks. Each provider holds its own insurance and will provide risk assessments for the units attending.

Concessions will include an ice-cream van and a local traditional sweet shop selling traditional sweets. All these units will operate within the perimeter fence, located to the side of the cricket pitch as outlined on the site plan.

## **18. BARS & ALCOHOL**

Alcohol will be on sale at this event. A challenge 21 scheme will be in affect at the bar area and all serving staff will have had appropriate and relevant training in the challenge 21 scheme, and their general responsibilities whilst serving alcohol.

The final check will be completed by the bar serving staff who will operate due diligence at all times and act according to the training they will have received. The bar serving area will operate a one way system with a clearly defined entrance and exit.

## **19. BARRIERS AND FENCING**

The entire site is securely fenced and self-contained. Access to the site will be managed through the main gate at the entrance to the car park. The audience will be allowed to egress from all areas at the end of the event.

Clear access routes throughout the site will be identified by fencing.

## **20. POWER & ELECTRICAL INSTALLATIONS**

Power for the stage will be provided via a generator. Additional power is available in the team room. However, the tea-room will be closed to all but authorised persons throughout the event. No tea-room service will be provided. The Stage hire company will provide back-up generators and operate as outlined in their risk assessment. Generators will be securely located as a safety precaution and no members of the public will have access to this location.

## **21. SOUND, NOISE and VIBRATION**

A sound system will be used throughout the event. Consideration will be given in positioning speakers to minimise any potential noise pollution to nearby neighbours.

The stage company and sound engineer will be advised of the current acceptable noise limits and will adhere to these guidelines throughout the event (65Db @ 1m from the nearest residential property).

Noise Monitoring will be provided by a member of the institute of acoustics. This will be scoped during the planning stage.



Ear-plugs can be made available to all staff and volunteers during the event if required. The event planning committee will keep a store of such ear-plugs within the tea-room throughout the day.

## **22. LOCAL ENVIRONMENT AND COMMUNITY**

The following arrangements will be in place to help minimise the impact on the environment and community:

- Traffic Management Plan
- Security Plan, including crowd management undertaken by professional security staff
- Planning liaison with Police and other emergency services
- Event information to public via local media and the club website
- Full interaction and liaison with local residents and businesses that may be affected:
  - Visits to The Rudds/Marton Country Club, to keep them totally updated throughout the planning stage
  - Prepare a leaflet drop to all residential properties in the Marton district
  - Ensure that members remain updated by regular updates.

## **23. PEOPLE WITH DISABILITIES**

Arrangements, wherever possible, have been made to ensure disabled people are able to attend and enjoy the event.

Consideration has been given for people with:

- Mobility problems (including wheelchair users)
- Difficulty in walking
- Impaired vision and/or hearing
- Actions taken include:
  - All paths leading to the cricket club are of a suitable surface and gradient for wheelchair users
  - Security staff assistance is available in the event of evacuation
  - There will be a designated area at the front of the club house for people with disabilities

## **24. PUBLICITY**

We anticipate that this will be a popular event. The event will be promoted in the following ways:

- Printed material including posters and flyers
- Press –Stories and editorial in local press
- Online – social networks such as facebook and twitter and the club's web site [www.martoncc.co.uk](http://www.martoncc.co.uk)
- Radio advertising
- Door to door leaflet drops

## **25. WELFARE AND LOST CHILDREN**

A member of the Cricket Section Management Committee, that has been CRB security checked, will be appointed as the lost child representative. In the event that a child has been found, then they should be taken to the lost child meeting point. A message will be circulated via the PA

system on the stage. The lost child representative will attend the meeting point to ensure that the child is reunited with their guardian.

## **26. CONTRACTOR OBLIGATIONS AND PERFORMANCE**

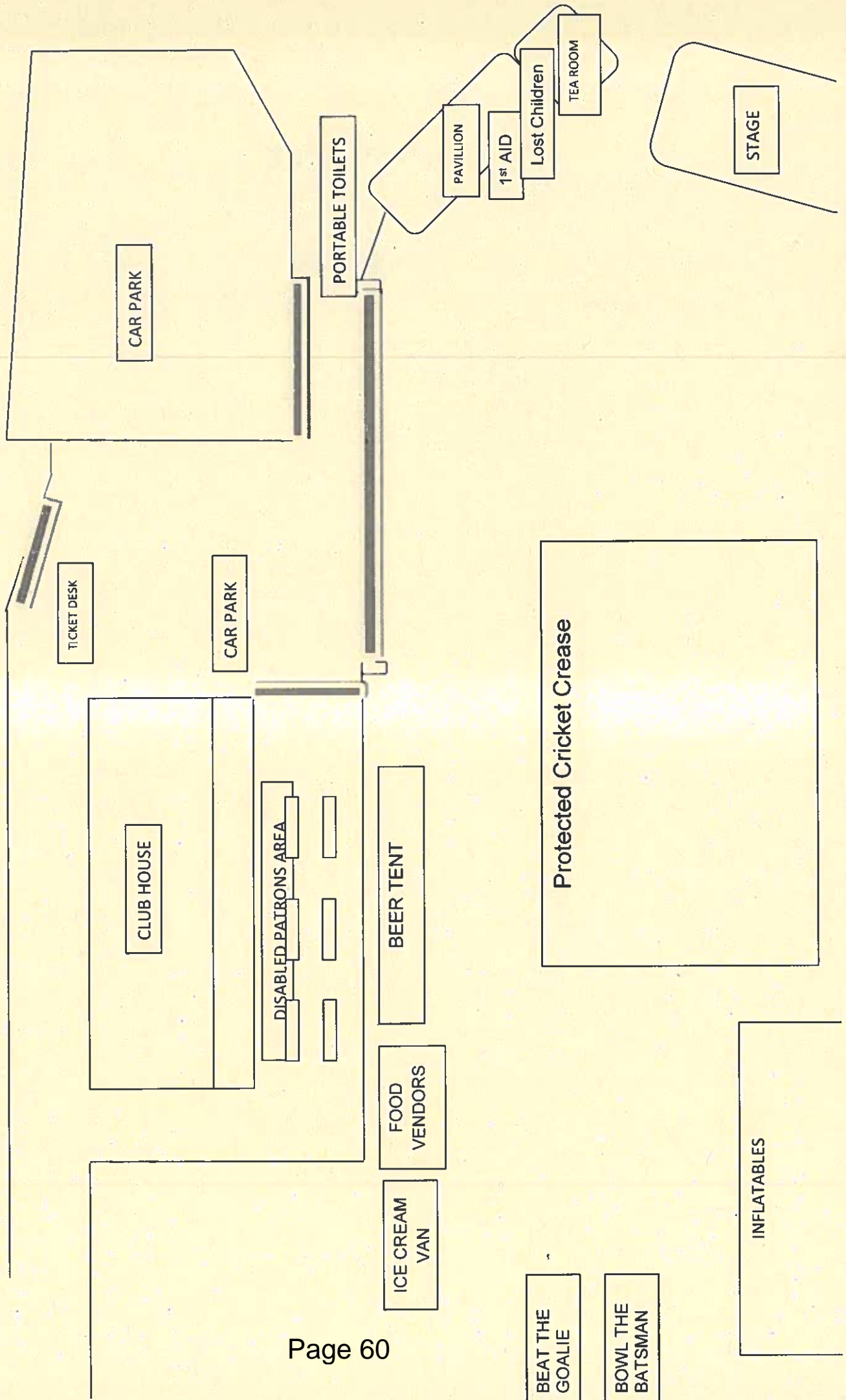
- All contractors shall perform services with all reasonable skill, care and diligence
- All Contractors will co-operate with the Event Manager to ensure a safe and healthy workplace for all persons on site.
- All Contractors must bring to the attention of the Event Manager immediately any health and safety problems/hazards on site that could affect the safety of people or affect the performance under the Contract
- All Contractors shall provide all the necessary facilities, materials and other equipment and employees of appropriate qualifications and experience to undertake the services. All employees shall have appropriate competence and be properly managed and supervised
- Accidents and near-miss incidents involving the public and/or the contractor's employees must be reported immediately to the Event Manager
- All contractors are reminded that under the Management of Health and Safety at Work regulations they must co-operate with other contractors sharing the workplace, and coordinate preventive and protective measures to undertake the operations in a safe manner. Such co-operation should include reference to the contractor's method statement.  
**SHOULD THERE BE ANY CONFLICT IN CO-OPERATION WITH OTHER CONTRACTORS THE EVENT MANAGER MUST BE INFORMED**
- The Event Manager reserves the right to immediately stop a contractor's operation from proceeding, or continuing, for health and safety reasons where the operation departs from that of the method statement or where contractors and the general public may be at risk from this operation
- All contractors will be advised of, and be expected to comply with the site rules
- All contractors will perform their services in accordance with all relevant legislation and statutory requirements but in particular with regard to:
  - the Health and Safety at Work Act 1974
  - the Management of Health and Safety at Work Regulations
  - the Events Safety Guide HMSO
  - the Safe Use of Lifting Equipment Guide HMSO
- All contractors will be responsible for effecting and maintaining adequate insurance to cover their engagement against any claims or risks that might arise and shall indemnify Marton Cricket Club against all demands, liabilities, claims, loss or damage for any act, omission or otherwise caused by it or any agent or servant's neglect or default. A copy of the Contractors Public Liability and Employers Liability Insurance (Public liability a minimum of £5,000,000) can be provided upon request.

## APPENDICES

### APPENDICES

Appendix	Title
1	Site Plan
2	Security Plan
3	Noise Management Plan
4	Risk Assessment (including Fire Risk Assessment)
5	Traffic Management Plan

# APPENDIX 1: Site Plan



BEAT THE GOALIE

BOWL THE BATSMAN

## SECURITY PLAN

## Appendix 2

*Marton Cricket Club family music festival – Saturday 8<sup>th</sup> July 2017*

The event is being staffed by a team, of sufficient numbers, of professional security staff who have experience and suitable training in event management.

### Elements

- There will be 14 security staff in attendance throughout the event
- They will arrive prior to gates opening at 12pm.
- They will be fully briefed by the Event Manager prior to gates opening
- They will remain on site until all patrons have exited safely.
- All staff are SIA door supervisor trained and have previous experience of event management/control
- Each will carry Identification cards and will be wearing SIA badges which clearly identifies them as security staff. In addition, to ensure they are identifiable, they will be wearing security uniform.
- Each has a mobile telephone/radio and the supervisor has access to the contact list.
- The supervisor will be on site throughout the event and will be in contact with the event manager.
- The contact details for the security team supervisor is \*\*\*\*\*TBC\*\*\*\*\*
- The security team will roster, organise and manage required rest periods in order to provide a continued service throughout the event.

### Emergency Procedures

- Should the event need to be abandoned for any reason, this decision will be made by the Event Manager
- Relevant emergency services will be contacted and briefed about the situation
- An announcement will be made via the sound system, calmly asking people to leave.
- Security staff and volunteers will guide people out of the venue via the safest possible route
- Transfer of authority will occur during any incident where emergency services are required.
- Security staff will assist the emergency services as directed by them.

### Event Organisation

- The event will be coordinated by the Event Manager (Karen Sykes) and/or the deputy (Steven Richardson)
- All staff will answer directly to the Event Manager
- The Event Manager will liaise with security staff to ensure that the event is run as safely as possible
- The Event Manager will brief all security staff before the event opens to the public

## Security Staff Briefing

We are hosting a small, family-centred music festival. The event will include a **music stage** and a **beer tent and Pimms/Prosecco tent**. This is a ticketed event.

### Security Staff role

- To identify any issues or concerns quickly and communicate these concerns to an event organiser
- Provide information to audience members on the layout of the site and provide guidance and help as necessary
- Monitor and report to the Event Manager, on crowd densities
- Control access to the site and to restricted areas
- Monitor crowd behaviour and welfare
- Challenge and dispel instances of anti-social behaviour by calming situations and resolving issues
- To minimise the risk of fire (eg. Monitor the build-up of refuse etc.)
- To assist emergency services in an emergency situation

### Expectations

- All security staff to have their SIA badges visible at all times
- All security staff to make themselves familiar with the layout of the venue and it's facilities, including first-aid and lost child muster points
- Be vigilant at all times
- All staff should be polite and helpful

### Management of the Event:

The following personnel can be contacted in case of an emergency or other issue during the event:

Karen Sykes	-	Event Organiser	07971 530504
Steven Richardson	-	Deputy Event Manager	07989 818864
TBC	-	Security Supervisor	

### Times of Event: To be confirmed – however, provisionally:

Gates open	12:00pm
Beer tent open	12:00pm
Games/Competitions open	12:00pm
First Performer	13:00pm

Performances run throughout the afternoon/evening

Final Performance ends	10:30pm
Beer tent closed	10:30pm
Event finish	10:30pm

**Entry Points:**

- Entry is restricted to the main gate, via Memorial Drive.
- Entry is by ticket only.

**There will be bag searches at this event, patrons are asked to refrain from bringing illegal or prohibited items, including:**

- Any type of firework (including sparklers)
- Weapons
- Alcohol
- Glass containers (including bottles)
- Animals – other than service animals
- Drones
- BBQs

**Children:**

Children under 14 years must be accompanied by an adult for entry.

Any steward encountering, or being presented with a found child (or vulnerable adult) should take them to the lost child muster point (near to the first-aid station). They should inform the Event Manager who will arrange for a message to be given over the sound system. You must remain with the child until a guardian is located.

**Lost Property:**

Any found property should be retained by security staff until the completion of the event. If any staff/volunteers are approached regarding lost property, they will be directed to the security supervisor in the first instance. Any property still outstanding at the completion of the event will be kept within the Cricket Club premises for a period of two weeks. Should no owner be found, then it will be the responsibility of the Event Manager to deal with the items appropriately.

**Beer Tents:**

The event will be a licensed event, full details regarding any restrictions will be circulated by the Event Manager prior to the gates opening. Staff will comply with all licence parameters and restrictions. Children will not be allowed within the beer tent area unaccompanied. There is a strict 'challenge 21' scheme in place. There will be posters advertising this scheme at all bar areas. No alcohol will be sold to persons under 18 years.

**Parking**

Parking will be designated on the junior pitch to the side of the club house. Security staff will direct vehicles onto the grassed area, ensuring the restricted areas are maintained. Security staff are responsible for ensuring that only ticket-holders park their vehicles in this area.

### **Identified duties:**

Staff numbers will fluctuate at each of the following points throughout the day as need arises. A flexible approach to security needs will be applied:

1. Direction of vehicles onto site safely and into car parking spaces
2. Access control and entry ticket check – prevent access by non ticket-holders
3. Bag checking and confiscation of prohibited items.
4. Bar & Stage and audience area supervision – ensure customer safety
5. Patrol & Response – mobile supervision and crowd safety.

### **Emergency Procedures**

All emergency incidents are to be reported to the Event Manager or Supervisor. The person reporting the incident will identify themselves, the location and type of incident. It will then be assessed and if necessary the emergency procedures will be applied.

### **Evacuation Procedures**

Should evacuation be required, the following procedure should be adopted:

- The ticket check entry point will be halted to prevent any further ingress into the grounds
- Staff at the beer tent will ensure that serving ceases and that all people follow further evacuation requests
- Staff at the stage will begin moving people away from the stage
- A public announcement will be made asking people to calmly evacuate the area – notifying that security staff are available to assist

### **Fire**

- If any person becomes aware of a fire, in any part of the venue, they should contact the Event Supervisor or Event Manager.
- The fire should not be tackled unless it is a minor fire, it is safe to do so and there is appropriate fire fighting equipment available nearby (fire extinguishers).
- If evacuation is necessary, then the steps above should be instigated.

### **Suspect Packages/Explosive Device**

- Should a suspect package be located at the venue, or information received that there is an incident ongoing, the Event Manager should be made immediately aware.
- The Event Manager will gather as much information as possible and contact emergency services for further advice.
- If deemed necessary, the above evacuation procedures should be followed.
- If an explosive device is suspected, **no radios or mobile telephones are to be used** and all persons should move to a position, at least 400m from the package.



## NOISE MANAGEMENT PLAN

### Appendix 3

#### **Domestic Noise complaints**

Domestic noise complaints to the Council include noise from loud music and party noises. Officers can investigate complaints made to them about domestic noise and as a result issue enforcement action or prosecution. The legislation that officers use to remedy domestic noise complaints is contained within the Environmental Protection Act 1990. A section of the Act identifies that noise emitted from premises so as to be prejudicial to health or a nuisance can constitute a statutory nuisance. For noise to be considered a statutory nuisance, there must be evidence of the effect that the noise has upon the complainant.

#### **Licensed Premises Noise complaints**

The licensing legislation permits conditions to be placed upon the licenses to control the noise that escapes so that it does not disturb people who live nearby. This event is considered an outdoor concert and therefore is effected by this legislation. In the event that evidence exists that identifies that a licensed premises has breached the conditions on its licence to control noise or is permitting the noise to cause a disturbance to neighbouring premises, then a review of the licence can be undertaken to remedy the situation.

In order to comply with licensing conditions, protect our neighbouring residents from noise pollution and to ensure that the event is enjoyable for all the following measures will be put in place:

- A leaflet drop will be made to local residents (Marton, Marton Manor and Marton West) in the month before the event. This will outline details of the event, timings and contact details.
- The event manager and personal licence holder will be contactable throughout the day by mobile phone. In the event of any problems or complaints, the Event Manager, Karen Sykes should be contacted on mobile number 07971 530504.
- Sound engineers advised of levels to comply with Open Spaces licence. It should be noted that should the sound limits be measured, this should be over a 15 minute period, one metre outside nearest noise sensitive premises.
- Equipment sound checks will take place on the morning of Saturday 18<sup>th</sup> June. There will only be one sound check. The Sound check will last a maximum of 1.5 hours and will be between 10.00am-12.00 pm.
- The sound engineers provided by the stage hire company, are to be informed of any licensing restrictions and to agree to obey the event manager/stage manager if asked to reduce noise levels.
- Complaints on the day will be documented by the Event Manager (i.e. name, address, telephone number and complaint). Complaints will be addressed at the earliest opportunity and if not completely resolved, then the Event Manager will deal with ongoing issues following the event.
- Middlesbrough Council noise monitoring service can contact the Event Manager directly if there is a problem. The Event Manager will contact the Sound Engineer as soon as possible for action to reduce the noise levels. The sound desk has agreed to comply with any licencing conditions and is obliged to do so.

**RISK ASSESSMENT**

<b>Assessed by:</b>		<b>KAREN SYKES (EVENT MANAGER)</b>		<b>Date of assessment:</b>		<b>21<sup>st</sup> April 2017</b>	
<b>Hazards</b>		<b>Who will it effect and how?</b>		<b>Initial Risk Level</b>		<b>6-9<sup>th</sup> July 2017</b>	
		<b>Control Measures</b>		<b>Evaluation of Residual Risk</b>		<b>Further Action/Information</b>	
Vehicles and Pedestrians	Staff, volunteers, contractors and the public may suffer injury from collisions with moving vehicles	Medium	Access to car park clearly marked and controlled by security staff  No moving vehicles (except emergency services) allowed on the cricket pitch throughout the event  Vehicles on site during set-up must use hazard lights when moving and exercise due care and attention at all times	Low			
People experiencing stress or injury	Staff, volunteers, contractors and the public  Persons could become ill or suffer an injury at any time	Medium	First Aid staff will be on site throughout the event. There will be a clearly visible First Aid Point with seating provided.	Low			
Major Incident	Staff, volunteers, contractors and the public	Low	In the event of a major incident, the emergency services will be contacted. Dependent upon the nature of the incident, the relevant emergency service will take control of the response, supported by the security team and the event organisers.	Low			
Electricity	Staff, volunteers, contractors and the public:  May suffer serious or fatal injury from shocks.	Medium	Members of the public have very limited access to any electrical equipment Equipment will have relevant PAT certificates in place Event staff are aware of how to isolate power, should the need arise	Low			

Hazards	Who will it effect and how?	Initial Risk Level	Control Measures	Evaluation of Residual Risk	Further Action/Information
Sale of Alcohol	<p>Members of the public:</p> <p>Persons may suffer harm or injury if they become too intoxicated</p>	Medium	<p>Staff and volunteers will be briefed with regards to serving alcohol to persons who appear intoxicated.</p> <p>Security staff will be monitoring the crowd for rowdy or anti-social behaviour</p> <p>Drunk people will be refused entry to the event</p> <p>Overly intoxicated people, once inside the event, will be asked to leave.</p>	Low	
Erection of the stage	<p>Staff, volunteers, contractors and the public:</p> <p>May be injured from heavy equipment or from pieces falling from above</p>	Medium	<p>See separate risk assessment, provided by the stage supplier.</p> <p>Fully trained and qualified erection staff to be used during build &amp; dismantling of the stage.</p>	Low	
Bouncy Castle	<p>Members of the public:</p> <p>May be injured whilst using the bouncy castle</p>	Medium	<p>Bouncy Castle supplier will provide full risk assessment as part of the hire agreement.</p> <p>Fully trained and qualified staff to be supplied by the bouncy castle supplier as part of the hire agreement.</p> <p>Bouncy Castle supplier has own public liability insurance policy in place.</p>	Low	

Notes:

## FIRE RISK ASSESSMENT

Hazards	Who will it effect and how?	Initial Risk Level	Control Measures	Evaluation of Residual Risk	Further Action/Information
Electrical equipment	Staff, volunteers, contractors and the public: May suffer serious/fatal injury from smoke inhalation/ burns	High	All electrical equipment to have a valid PAT certificate/markings Visual checks to be carried out to ensure the equipment appears to be in good working order	Low	Risk assessment at appendix 3
Cigarettes	Staff, volunteers, contractors and the public: May suffer serious/fatal injury from smoke inhalation/ burns	Medium	No smoking will be allowed on stage, back stage, around electrical equipment or at any of the bar areas Constant checks by security staff to ensure compliance Signage to remind customers that it is illegal to smoke in an enclosed space (bar)	Low	All staff to operate with due diligence
Stage lighting (excess heat)	Staff, volunteers, contractors and the public: May suffer serious/fatal injury from smoke inhalation/ burns	Low	Ensure equipment is in good working order and away from any flammable materials	Low	Risk assessment at Appendix 3
Packaging and rubbish	Staff, volunteers, contractors and the public: May suffer serious/fatal injury from smoke inhalation/ burns	Medium	Ensure packaging and rubbish is kept in a safe place, away from any ignition sources.	Low	All staff to operate with due diligence
<b>Notes:</b>					

Priorities for the Traffic Management Plan are:

- To create a safe event for the public attending
- Minimise disruption to residents, business and traffic in the surrounding area
- Encourage the use of public transport and footpaths



- Traffic will be controlled on the day by members of the security staff
- Access to the site will be from the A172, Stokesley Road, onto Memorial Drive, through the main access gate and onto the junior pitch (labelled A)
- There is sufficient parking for the following numbers:
  - The existing Cricket Club car park houses 80 vehicles
  - The Junior Pitch (labelled A) will provide 200 parking spaces



# **BLUESKY**

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## **ACOUSTICS**

**Marton Cricket Club - Live Outdoor Music Event**

**8<sup>th</sup> July 2017**

**Noise Monitoring Results**

**Report: A/155/07**

**Prepared by: Matt Butler BSc (Hons) MIOA**

**Reviewed by: Neil Dodds BSc (Hons) MIOA**

Blue Sky Acoustics Ltd.

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Registered in England & Wales No. 8367593

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## 1. Introduction

### 1.1 Content

Blue Sky Acoustics Ltd were commissioned to provide noise monitoring services for an outdoor event located at Marton Cricket Club, Marton, Middlesbrough, on the 8<sup>th</sup> July 2017. Music from the event was permitted between the hours of 12:00 to 22:45.

This report presents details of the noise monitoring methodology and summarises the results of the monitoring against relevant guidance.

The report is supported by an Appendix which provides photographs of the measurement locations, full details of the noise measurements recorded including environmental conditions at the time of each measurement and equipment calibration certificates.

## 2. Methodology

### 2.1 Relevant Guidance

#### 2.1.1 Code of Practice on Environmental Noise Control at Concerts (1995)

The Code of Practice (the Code) provides guidance for the assessment and control of noise at concerts and gives advice on how disturbance or annoyance can be minimised. The Code was written by the Noise Council, a group of professional bodies concerned with issues relating to noise and vibration in the community and industrial environments.

The scope of the Code is limited to environmental issues relating to noise from performance and sound checks only. It does not cover work related noise issues which are covered by the Noise at Work Regulations 1989, and the Health and Safety Executive's, *The Event Safety Guide - A guide to the Health, safety and welfare at music and similar events*.

The Code provides guideline noise limits which should not be exceeded at 1 m from the facade of any noise sensitive property between the hours of 09:00 and 23:00. Appropriate noise limits which include the control of low frequency noise should be discussed and agreed with the Local Authority prior to an event taking place. When applying noise limits to a specific event, the location of the venue and number of events held per year at the venue must be taken into consideration.

The document aims to minimise noise levels where possible however it is recognised that full compliance with the Code will not necessarily prevent all complaints. Local factors such as topography and atmospheric conditions may affect the likelihood of complaints being received, however compliance with the Code also does not in itself prevent action from being taken under the Environmental Protection Act 1990 (EPA). Action under the EPA is unlikely where the relevant departments within the Local Authority have been consulted prior to the event occurring, the event is well planned and managed and is limited to the specific times and duration agreed.

## 2.2 Noise Limits

It was confirmed through consultation with the event organiser that the noise limits as specified by Middlesbrough Borough Council (MBC) would be 65 dB,  $L_{Aeq, 15 \text{ minute}}$  at the nearest noise sensitive receptors. However, it was understood that an agreement was reached between the event organisers and MBC for a relaxed and increased noise limit unless complaints were received; this was based upon higher noise levels occurring at the previous year's event without complaint.

On this basis and in the absence of complaints, an appropriate target music noise level was considered to be between 65 and 70 dB,  $L_{Aeq, 15 \text{ min}}$  when considered in the context of additional ambient noise due to generators and event attendees. Any levels measured above 70 dB  $L_{Aeq}$  would be immediately communicated to the sound engineer in order to maintain control over the output. Under no circumstances was the level to be greater than 75 dB  $L_{Aeq}$  in accordance with The Code.

However, it was understood that in the event of complaints being received, the levels would be lowered to comply with the original noise limit of 65 dB,  $L_{Aeq, 15 \text{ min}}$ .

Noise monitoring services were provided throughout the duration of the event in order to ensure compliance with the noise limits stated above.

## 2.3 Identification and Location of Receptors

It was confirmed through consultation with the event organiser and additionally based upon experience of previous events that noise monitoring locations representative of the closest dwellings were located at Bryony Grove, approximately 100 m to the north west, The Wickets approximately 130 m to the north east and Woodrow Avenue approximately 160 m to the south east of the event stage.

Noise monitoring was undertaken inside the event site boundary close to Bryony Grove and The Wickets and in publicly accessible areas along Woodrow Avenue to limit disturbance to residents.

## 3. Propagation Test

Prior to the start of the event, a propagation test was undertaken between 11:15 and 11:40 in order to identify a noise limit at the front of house mixer position (FOH), relative to the noise limit at the nearest receptors.

During the test, recorded music inclusive of representative low frequency content was played from the main stage at "show level" during simultaneous measurements at receptor locations. An initial show level of 87 dB,  $L_{Aeq}$  at the FOH position was found to be relative to a MNL at the most sensitive receptor location of 66.4 dB,  $L_{Aeq}$  (The Wickets). As a result of the increased noise limit in the absence of complaints, the sound engineer's FOH reference limit was agreed to be 87 dB,  $L_{Aeq}$ . It was agreed that some headroom would be reserved in the FOH levels for the headline act at the end of the evening.

A dedicated Rion NL-32, class 1 sound level meter was installed on a tripod at the FOH position to monitor continuous  $L_{Aeq, 15 \text{ min}}$  levels throughout the event, providing the sound engineer with a guide and an additional level of noise control.

## 4. Noise Monitoring Methodology

Noise monitoring was undertaken using a Rion NL-52 Class 1 integrated logging sound level meter which was calibrated at the start and end of the event with no calibration drift noted. Calibration certificates are included in Appendix C of this report.

Weather conditions during the event were calm and sunny, with clear skies throughout. Wind speeds were not great enough to warrant a reading.

For all measurements of music noise, the sound level meter was placed in a suitable position 1.2 m above the ground. At the start of the event, measurements were initially taken in 5 min  $L_{Aeq}$  format in order to briefly provide a reference MNL at each measurement position, and more quickly identify any breaches of the limit. Once it was established that the levels were acceptable, measurements proceeded in the format of 15 min  $L_{Aeq}$  as per guidance in The Code.

Photographs of the noise monitoring equipment in-situ are shown in Appendix A.

## 5. Monitoring Process and Results

Throughout the event, noise levels were regularly measured at the three monitoring locations; however the two closest locations at Bryony Grove and The Wickets were prioritised due to the closer proximity. In addition to music noise, the ambient noise was also affected by noise from generators powering bouncy castles and additionally noise from children playing ball games throughout the event.

Due to the increased noise limit, the target level for the majority of the event was 66 to 67 dB,  $L_{Aeq}$ , which included allowance for the contribution of elevated ambient noise due to other sources besides music noise. This corresponded to a FOH level of approximately 87 dB  $L_{Aeq}$  as determined during the sound propagation test.

During the last act, music noise levels increased above 70 dB,  $L_{Aeq}$  for the final hour. During the first measurement of the final act when levels were observed to increase, the sound engineer was immediately made aware of the higher levels and asked to reduce where possible – however no complaints were known to be received at this time.

Over the course of the event, the most noise-sensitive location was found to be The Wickets followed by Bryony Grove.

The full noise monitoring results and any associated actions or comments are presented in Appendix B.

## 6. Recommendations

Whilst no complaints were communicated to Blue Sky Acoustics during the event, it has since been established that five complaints were received during the event; either to the local authority or directly to Marton Cricket Club clubhouse.

Should the event organisers be minded to hold the event in future years, there are several measures which can be employed to limit the risk of future complaints as follows:

- Provide a dedicated member of staff to manage and effectively communicate and log complaints;

Noise Monitoring

---

- Operate to an absolute maximum noise limit between 65 and 70 dB,  $L_{Aeq}$ ; and
- Conclude the event at 22:30.

Appendix A – Photographs of Noise Monitoring Locations

Woodrow Avenue



Bryony Grove



The Wickets



## Appendix B – Full Noise Monitoring Results

Marston Cricket Club 2017  
Noise Level Record Sheet

Date: 10/07/2017

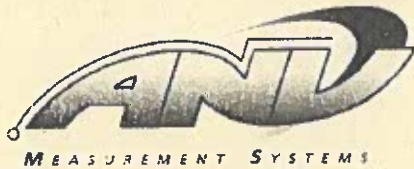
Location	Time	Duration (LAeq)	Wind Speed m/s	Wind Direction	Weather Conditions	FDH, dB, (LAeq)	Noise Level, dB (LAeq)	Action / Comments
1	10:15	5 min	-	-	Calm / Sunny	87.0	66.0	Recorded music played at "Show Level" for propagation test
2	10:22	5 min	-	-	Calm / Sunny	87.0	66.4	Recorded music played at "Show Level" for propagation test
1	12:36	15 min	-	-	Calm / Sunny	86.0	62.2	Live music - some generator noise
2	15:00	15 min	-	-	Calm / Sunny	76.3	58.7	Recorded Music - generator noise from bouncy castles
3	13:37	15 min	-	-	Calm / Sunny	87.5	48.3	Just audible, not excessive. Noise from A714.
2	14:08	15 min	-	-	Calm / Sunny	86.0	66.5	Live music - some ball games nearby
1	14:25	15 min	-	-	Calm / Sunny	74.2	58.2	Live music - classical quartet. Generator noise from bouncy castle
2	15:02	15 min	-	-	Calm / Sunny	74.9	56.6	Live music - classical quartet.
1	15:21	10 min	-	-	Calm / Sunny	77.9	58.3	Recorded music. Children playing football nearby, generators
1	15:31	15 min	-	-	Calm / Sunny	87.4	63.1	Live music. Children playing football nearby, generators
3	15:52	15 min	-	-	Calm / Sunny	87.9	49.4	Live music barely audible. Traffic from A714, some DIY noise, lawnmower
2	16:14	15 min	-	-	Calm / Sunny	88.6	67.6	Live music - children playing
1	16:30	4 min	-	-	Calm / Sunny	83.6	66.0	Live music - measured end of set for 4 minutes
2	17:00	15 min	-	-	Calm / Sunny	84.9	66.1	Live music - children playing
1	17:25	15 min	-	-	Calm / Sunny	86.1	63.7	Live music - children playing
3	18:14	15 min	-	-	Calm / Sunny	84.2	49.7	Live Music - Simon Carter. Barely audible. Traffic from A174
2	19:00	15 min	-	-	Calm / Sunny	88.3	67.4	Live music - children playing
1	19:17	15 min	-	-	Calm / Sunny	89.7	67.0	Live music - children playing
2	20:13	5 min	-	-	Calm / Sunny	89.4	69.9	Live music - penultimate act
3	20:28	15 min	-	-	Calm / Sunny	89.8	45.8	Live music. Audible but at a low level, A174 also audible at similar low level
1	20:51	15 min	-	-	Calm / Sunny	89.4	68.7	Live music. Children playing ball games close to microphone
2	21:35	15 min	-	-	Calm / clear skies	90.5	72.3	Live music, northern soul band. Made engineer aware of higher levels
1	21:59	15 min	-	-	Calm / clear skies	91.7	70.9	Live music, northern soul band. Children playing ball games close to microphone position.
2	22:20	15 min	-	-	Calm / clear skies	90.9	72.3	Live music, northern soul band. Children playing ball games close to microphone position.
2	22:35	10 min	-	-	Calm / clear skies	89.4	72.9	Live music, northern soul band. Act finished at 22:45

Locations

- 1 - Byrany Grove
- 2 - The Wickets
- 3 - Woodrow Avenue



## Appendix C – Calibration Certificates



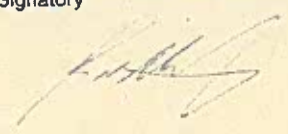
# CERTIFICATE OF CALIBRATION



**Date of Issue:** 02 May 2017

**Certificate Number:** UCRT17/1325

Issued by:  
ANV Measurement Systems  
Beaufort Court  
17 Roebuck Way  
Milton Keynes MK5 8HL  
Telephone 01908 642846 Fax 01908 642814  
E-Mail: info@noise-and-vibration.co.uk  
Web: www.noise-and-vibration.co.uk

Page 1 of 2 Pages
Approved Signatory  K. Mistry

Acoustics Noise and Vibration Ltd trading as ANV Measurement Systems

**Customer** Blue Sky Acoustics  
3 Swinton Close  
Rawcliffe  
York  
YO30 5NB

**Order No.** 149

**Test Procedure** Procedure TP 1 Calibration of Sound Calibrators

**Description** Acoustic Calibrator

Identification	Manufacturer	Instrument	Model	Serial No.
	Rion	Calibrator	NC-74	50641228

The calibrator has been tested as specified in Annex B of IEC 60942:2003. As public evidence was available from a testing organisation (PTB) responsible for approving the results of pattern evaluation tests, to demonstrate that the model of sound calibrator fully conformed to the requirements for pattern evaluation described in Annex A of IEC 60942:2003, the sound calibrator tested is considered to conform to all the class 1 requirements of IEC 60942:2003.

**ANV Job No.** UKAS17/04198

**Date Received** 28 April 2017

**Date Calibrated** 02 May 2017

<b>Previous Certificate</b>	<i>Dated</i>	18 July 2016
	<i>Certificate No.</i>	UCRT16/1234
	<i>Laboratory</i>	7623

This certificate is issued in accordance with the laboratory accreditation requirements of the United Kingdom Accreditation Service. It provides traceability of measurement to the SI system of units and/or to units of measurement realised at the National Physical Laboratory or other recognised national metrology institutes. This certificate may not be reproduced other than in full, except with the prior written approval of the issuing laboratory.

**Measurements**

The sound pressure level generated by the calibrator in its WS2 configuration was measured five times by the Insert Voltage Method using a microphone as detailed below. The mean of the results obtained is shown below. It is corrected to the standard atmospheric pressure of 101.3 kPa (1013 mBar) using original manufacturers information.

Test Microphone	<i>Manufacturer</i>	<i>Type</i>
	Brüel & Kjær	4134

**Results**

The level of the calibrator output under the conditions outlined above was

$$94.01 \pm 0.10 \text{ dB rel } 20 \mu\text{Pa}$$

**Functional Tests and Observations**

The frequency of the sound produced was	1002.67 Hz	±	0.13 Hz
The total distortion was	1.33 %	±	6.7 % of Reading

During the measurements environmental conditions were

Temperature	22	to	23	°C
Relative Humidity	40	to	46	%
Barometric Pressure	100.9	to	101.0	kPa

The reported expanded uncertainty is based on a standard uncertainty multiplied by a coverage factor k=2, providing a coverage probability of approximately 95%. The uncertainty evaluation has been carried out in accordance with UKAS requirements.

The uncertainties refer to the measured values only with no account being taken of the ability of the instrument to maintain its calibration.

A small correction factor may need to be applied to the sound pressure level quoted above if the device is used to calibrate a sound level meter which is fitted with a free-field response microphone. See manufacturers handbook for details.

	END	
<b>Note:</b>		
Calibrator adjusted prior to calibration?	NO	
Initial Level	N/A	dB
Initial Frequency	N/A	Hz

**Additional Comments**

None

Calibrated by: B. Bogdan

R 2




# CERTIFICATE OF CALIBRATION



**Date of Issue: 09 May 2017**

**Certificate Number: UCRT17/1356**

Issued by:  
ANV Measurement Systems  
Beaufort Court  
17 Roebuck Way  
Milton Keynes MK5 8HL  
Telephone 01908 642846 Fax 01908 642814  
E-Mail: [info@noise-and-vibration.co.uk](mailto:info@noise-and-vibration.co.uk)  
Web: [www.noise-and-vibration.co.uk](http://www.noise-and-vibration.co.uk)

Page 1 of 4 Pages
Approved Signatory  K. Mistry

Acoustics Noise and Vibration Ltd trading as ANV Measurement Systems

**CUSTOMER** Blue Sky Acoustics  
3 Swinton Close  
Rawcliffe  
York  
YO30 5NB

**ORDER No** 149 **Job No** UKAS17/04198

**DATE OF RECEIPT** 28 April 2017

**PROCEDURE** Calibration Engineer's Handbook section 3: verification of sound level meters to BS 7580:Part 1:1997

**IDENTIFICATION** Sound level meter Rion type NL-32 serial No 00682732 connected via extension lead type EC-04 and preamplifier type NH-21 serial No 28040 to a half-inch microphone type UC-53A serial No 314652 fitted with a foam windshield type WS-03. Associated calibrator Rion type NC-74 serial No 50641228 with a one-inch housing and adapter type NC-74-002 for half-inch microphone.

**CALIBRATED ON** 09 May 2017

**PREVIOUS CALIBRATION** Calibrated on 14 May 2015, Certificate No. UCRT15/1133 issued by a UKAS accredited calibration laboratory No. 7623

This certificate is issued in accordance with the laboratory accreditation requirements of the United Kingdom Accreditation Service. It provides traceability of measurement to the SI system of units and/or to units of measurement realised at the National Physical Laboratory or other recognised national metrology institutes. This certificate may not be reproduced other than in full, except with the prior written approval of the issuing laboratory.

# CERTIFICATE OF CALIBRATION

UKAS ACCREDITED CALIBRATION LABORATORY No 0653

Certificate No UCRT17/1356

Page 2 of 4 Pages

The sound level meter was set to frequency weighting A and adjusted to read 93.6 dB (corresponding to 93.6 dB at standard atmospheric pressure) in response to the sound calibrator supplied. This reading was derived from the Calibration Certificate No. UCRT17/1325 supplied by this laboratory and manufacturers' information on the free-field response of the sound level meter when fitted with the windshield.

The sound level meter was then tested, and its overall sensitivity adjusted, in accordance with clause 5 of BS 7580:Part 1:1997 \*\*

The acoustic calibration at 1kHz specified in subclause 5.6.1 of the standard was performed by application of a standard sound calibrator, whilst the tests at 125Hz and 8kHz (subclause 5.6.2) were performed by the electrostatic actuator method.

At the end of the test, the sound calibrator was reapplied to the sound level meter and the meter reading was recorded.

## RESULTS

The sound level meter was found to conform to BS 7580:Part 1:1997 \*\* for a type 1 meter.

The self-generated noise recorded in the test specified in subclause 5.5.2 was:

13.1 dB (A)                      20.0 dB (C)                      24.0 dB (Lin)

The sound level meter reading obtained at the end of the test in response to the sound calibrator was 93.6 dB (corresponding to 93.6 dB at standard atmospheric pressure). This reading, corrected for ambient pressure, should be used henceforth to set up the sound level meter for field use.

The expanded level uncertainty of the Laboratory's 1 kHz sound calibrator used during this verification is  $\pm 0.1$  dB; that of the calibrator supplied with the sound level meter is  $\pm 0.1$  dB.

**The reported expanded uncertainty is based on a standard uncertainty multiplied by a coverage factor  $k=2$ , providing a coverage probability of approximately 95%. The uncertainty evaluation has been carried out in accordance with UKAS requirements.**

All measurement data are held at ANV Measurement Systems for a period of at least six years.

The case reflection factors have been taken as zero, since an extension lead has been used for this verification.

The reference range, linearity range and primary indicator range specified by the manufacturer have been used. See note 6 Below.

The Rion NL-32 sound level meter design has successfully undergone pattern evaluation at Physikalisch-Technische Bundesanstalt (PTB). It was found to meet the requirements of BS EN 60651\* and BS EN 60804\* and was granted pattern approval as a Type 1 sound level meter.

No component of uncertainty for manufacturer-specified corrections has been included in the uncertainty budget and, in accordance with Amendment No 1 to BS 7580:Part 1:1997 \*\* the measured values obtained during the verification have not been extended by any measurement uncertainty when assessing conformance to the standard.

# CERTIFICATE OF CALIBRATION

UKAS ACCREDITED CALIBRATION LABORATORY No 0653

Certificate No UCRT17/1356

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## NOTES

- \*1 BS EN 60651:1994 and BS EN 60804:1994 were formerly numbered BS 5969:1981 and BS 6698:1986 respectively.
- \*\*2 BS 7580:Part 1:1997 was formerly numbered BS 7580:1992.
- 3 No suitable microphone frequency response information was supplied with the instrument. It was therefore measured by this laboratory using the electrostatic actuator method. This response in isolation is not UKAS accredited.
- 4 The instrument was tested with integral software as received.
- 5 The NL-32 does not have a "max hold" function available when operating with time weighting I. The results recorded for the test of time weighting I are therefore the highest instantaneous reading shown on the display. Whilst these results meet the requirements of the standard, those for response to a single tone burst in particular may give a misleading impression of the accuracy of time weighting I on this instrument.
- 6 The specifications given in the standard English-language handbook for the NL-32 is incomplete. An addendum to the handbook based on the PTB tests has been provided by Rion, and this revised specification has been used for the purposes of the present verification. For information, extracts from the addendum have been appended as page 4 of this certificate.

Any opinions or interpretations which may be expressed in these notes are not UKAS Accredited.

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# CERTIFICATE OF CALIBRATION

UKAS ACCREDITED CALIBRATION LABORATORY No 0653

Certificate No UCRT17/1356

Page 4 of 4 Pages

The following data supplied by Rion are included for completeness.

## Addendum to the NL-32 Instruction Manual

### Errata (page 133):

- Total range: 23 to 137 dB(A).
- Linearity range (on 30 - 120 dB reference range): 99 dB (28 to 127).

### Additional information

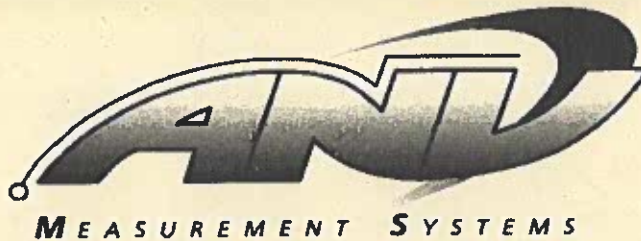
- Primary indicator range (on 30 - 120 dB reference range): 32 - 111 dB, allowing a crest factor of 10 for Impulse time weighting.
- Pulse range: > 63 dB
- Measurement range for various LEVEL settings: See table below.

Measurement ranges				
Measurement range for various "LEVEL" range settings (dB) * Frequency weighting A-, C- and Lin.				
"LEVEL" Setting (dB)	Time weighting			Leq
	Fast/Slow	Impulse	Peak	
20 - 80	23 - 80 **	23 - 70 **	50 - 90	23 - 87 **
20 - 90	23 - 90 **	23 - 80 **	50 - 100	23 - 97 **
20 - 100	23 - 100 **	23 - 90 **	50 - 110	23 - 107 **
20 - 110	23 - 110 **	23 - 100 **	50 - 120	23 - 117 **
30 - 120	28 - 120 **	28 - 110 **	50 - 130	28 - 127 **
40 - 130	38 - 130	38 - 120	50 - 140	38 - 137

\* For time weighting Fast and Slow a crest factor 3, and for time weighting Impulse a crest factor 10, is taken into account.  
\*\* The lower limit of the measurement range is 30 dB( C ) for C-weighting and 35 dB( Lin ) for Lin weighting.

END

R 3



## CERTIFICATE OF CONFORMANCE

**Date of Issue** 07 March 2016  
**Customer** Blue Sky Acoustics Ltd  
**Certificate Number** CONF031606

	<b>Manufacturer</b>	<b>Type</b>	<b>Serial Number</b>
<b>Sound Level Meter</b>	Rion	NL-52	00164425
<b>Preamplifier</b>	Rion	NH-25	54558
<b>Microphone</b>	Rion	UC-59	09205

This is to certify that the instrument was tested and calibrated at the Manufacturer's factory according to their specification and that the product satisfied all the relevant requirements of the following Standards:

IEC 61672-1:2013 Class 1.

The instrument also received a functional check by ANV Measurement Systems prior to despatch in the UK, in accordance with our standard procedures.

Signed *Amrat C Patel* Position. Date..... 07 March 2016  
Amrat C Patel Lab Manager

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BEAUFORT COURT, 17 ROEBUCK WAY, MILTON KEYNES, MK5 8HL  
☎ 01908 642846 ☎ 01908 642814  
✉ info@noise-and-vibration.co.uk 🌐 www.noise-and-vibration.co.uk

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ACOUSTICS NOISE AND VIBRATION LIMITED. REGISTERED IN ENGLAND NO. 3549028. REGISTERED OFFICE AS ABOVE.







**RION CO., LTD.**

3-20-41 Higashimotomachi Kokubunji Tokyo 185-8533  
Phone:042(359)7888, Facsimile:042(359)7442

## **Certificate of Calibration**

**Name** : **Sound Level Meter, Class 1**  
**Model** : **NL-52**      **S/No.** : **00164425**  
**Date of Calibration** : **February, 08, 2016**

We hereby certify that the above product was tested and calibrated according to the prescribed Rion procedures, and that it fulfills specification requirements.

The measuring equipment and reference devices used for testing and calibrating this unit are managed under the Rion traceability system and are traceable according to official Japanese standards and official standards of countries belonging to the International Committee of Weights and Measures.

**RION CO., LTD.**

Manager, Quality Control Department

# HAROLD APPLETON LOUNGE

12 MONTHS:

156 days (3/weekend) (Fri/Sat/Sun)

Used 90 times (58%)  
Unused 66 times (42%)

Friday; used 29 times (unused 23 times) (used 56% of Fridays)  
Saturday; used 40 times (unused 12 times) (used 77% of Saturdays)  
Sunday; used 20 times (unused 30 times) (used 38% of Sundays)

Fridays used = 19% of all available days (unused 14%)  
Saturdays used = 26% of all available days (unused 8%)  
Sundays used = 13% of all available days (unused 20%)

APR - OCT 2019:

90 Days (3/weekend) (Fri/Sat/Sun)

Used 57 times (63%)  
Unused 33 times (37%)

Fridays; used 20 times (unused 10) used 67% of Fridays available  
Saturday; used 22 times (unused 8) used 73% of Saturdays available  
Sunday; used 15 times (unused 15) used 50% of Sundays available

Fridays used = 22% of all available days (unused 11%)  
Saturdays used = 24% of all available days (unused 9%)  
Sundays used = 17% of all available days (unused 17%)

## HAROLD APPLETON LOUNGE

BY USAGE

FUNCTION	(12 MONTHS)				(APR - OCT)			
	N <sup>o</sup>	F	S	S	N <sup>o</sup>	F	S	S
Retirement	4	3	1	-	4	3	1	-
Reunion	1	1	-	-	1	1	-	-
Wedding Ann	10	2	8	-	5	2	3	-
Wedding R (w)	2	1	1	-	1	-	1	-
Wedding R (no)	1	-	1	-	1	-	1	-
21 <sup>st</sup> BP	2	1	1	-	-	-	-	-
30 <sup>th</sup>	2	2	1	-	1	1	-	-
40 <sup>th</sup>	3	1	2	-	2	1	1	-
50 <sup>th</sup>	5	2	3	-	3	2	1	-
60 <sup>th</sup>	8	3	5	-	5	2	3	-
70 <sup>th</sup>	4	1	3	-	3	1	2	-
80 <sup>th</sup>	1	-	1	-	1	-	1	-
90 <sup>th</sup>	1	-	1	-	1	-	1	-
Engagement	4	-	4	-	2	-	2	-
Presentation	1	1	-	-	1	1	-	-
Dinner	2	1	1	-	1*	1	-	-
Charity night	8	3	5	-	4	1	3	-
Christening	19	-	-	19	15	-	-	15
Not recorded	8	6	1	1	3	3	-	-

\* Extension by 1 hour applied for and granted



## CASC MEMBERSHIP ANALYSIS



### Participating Members

Description	Number
Cricket Senior	52
Cricket Junior	58
Hockey Senior	141
Hockey Junior	70
Football	11
<b>TOTAL</b>	<b>332</b>

### Non Participating Members

Description	Number
Honorary	22
Life	125
Pensioner	423
Non Pensioner	487
<b>TOTAL</b>	<b>1,057</b>

